

MINUTES

MEETING OF THE BUDGET & FINANCE COMMITTEE
CITY OF BRANSON, MISSOURI
MARCH 1, 2019

1) CALL TO ORDER.

The Finance Committee of the City of Branson, Missouri met for a meeting in the Courtroom of the Branson City Hall on March 1, 2019, at 10:00 a.m.

2) ROLL CALL.

Krystal McDaniel with the Finance Department called roll: Mayor Karen Best, Alderman Bob Simmons, City Administrator Stanley Dobbins, Pamela Yancey and Rod Romine. Absent: Alderman Brian Clonts.

Also present were: Finance Director Jamie Rouch, Assistant Finance Director Stacy McAllister, Financial Analyst Melissa Sill, Planning & Development Director Joel Hornickel, Marc Mulherin with Branson Convention Center and Craig Wescott with The Track.

3A) MINUTES OF JANUARY 31, 2019.

Mayor Karen Best asked for a motion approving the minutes of January 31, 2019. Pamela Yancey moved to approve, seconded by City Administrator Stanley Dobbins. Ayes: 5. Noes: 0. Motion carried.

3B) MONTHLY SALES & TOURISM TAX REPORTS.

Financial Analyst Melissa Sill explained the monthly sales and tourism tax reports to the Committee.

3C) FINANCIALS: MONTHLY UNAUDITED FINANCIALS FOR DECEMBER 2018.

Finance Director Jamie Rouch went over the unaudited financials for December 2018.

4) REVIEW OF DISBURSEMENTS & APPROVAL OF DISBURSEMENTS \$50,000 AND OVER (JANUARY 25, 2019 TO FEBRUARY 21, 2019) AND OUTSTANDING CAPITAL DISBURSEMENTS AS OF 2/21/2019.

Discussion was held. Pamela Yancey moved to acknowledge receipt and review of the disbursements, seconded by Alderman Bob Simmons. Ayes: 5, Noes: 0. Motion carried.

5) BRANSON CONVENTION CENTER 2018 YEAR END REVIEW.

Marc Mulherin with the Branson Convention Center presented the 2018 year end review to the Committee.

6) LAND MANAGEMENT SOFTWARE DISCUSSION.

Planning & Development Director Joel Hornickel explained the Land Management RFP that was sent out, bids that were received and the results from these bids. Joel advised the Committee that Citizenserve was staff's recommendation for the software. Discussion was held. Alderman Bob Simmons moved to recommend approval of Citizenserve to the Board, seconded by Rod Romine. Ayes: 5. Noes: 0. Motion Carried.

7) THE TRACK LEASE DISCUSSION.

Craig Wescott with The Track explained that The Track would like for the City of Branson to look at and possibly renegotiate the terms of the land lease that is currently in place for Track 5. Discussion was held. Alderman Bob Simmons made a motion to reexamine the terms of The Track land lease, seconded by Rod Romine. Ayes: 5. Noes: 0. Motion Carried.

8) PROJECT STATUS REPORT.

Finance Director Jamie Rouch explained the project status report to the Committee.

9) BUDGET AMENDMENT DISCUSSION.

Jamie Rouch explained the budget amendments for discussion only. Discussion was held.

10) FINANCE DIRECTOR'S REPORT.

There was no report.

9) ADJOURN.

Mayor Karen Best asked for a motion to adjourn. Rod Romine moved to adjourn, seconded by City Administrator Stanley Dobbins. Ayes: 5, Noes: 0. Meeting adjourned at 11:53 a.m.