

MINUTES

HUMAN RESOURCES COMMITTEE

CITY OF BRANSON, MISSOURI

August 21, 2019

1) Call to Order

The Human Resources Committee met in the Fishbowl of City Hall, Wednesday, August 21, 2019. The meeting was called to order by Mayor Edd Akers at 9:30 am.

2) Roll Call

Committee Members present: Mayor Edd Akers, City Administrator Stan Dobbins, Alderman Kevin McConnell, Alderman Rick Castillon; and community members Bryan Cossiboom and Josh Allen. There is a quorum.

Also present: Assistant City Administrator John Manning, Human Resources Director Jan Fischer, Risk Manager Bob Smither, Safety Officer Kelly Farner, Senior Human Resources Generalist Kimberly Cooper, Human Resources Generalist Jamie Patrick; also present Traci Henderson of Finance, and Melody Pettit Communications Manager. Also present John Akers of Ollis, Akers, Arney who left at 10:10. Jamie Rouch also joined at 9:39.

3) Acknowledgement of July 17, 2019 Minutes.

Motion to approve: City Administrator Stan Dobbins; Second: Alderman Kevin McConnell; Vote: 6 yes, 0 no.

4) Discussion of New Hires/Promotions/Reclassifications.

Discussion led by Human Resources Director Jan Fischer.

5) Discussion of 2020 Health Insurance Renewal.

Discussion introduced by Jan Fischer and led by John Akers of Ollis, Akers, Arney. Mayor Akers stepped out at 10:06 for discussion and stepped back in after motion and vote ended.

Motion for John to continue to negotiate for a better rate: Alderman Kevin McConnell; Second: City Administrator Stan Dobbins; Vote: 5 yes, 0 no, 1 Abstain (Mayor Akers stepped out).

6) Update from Safety and Risk Management.

Update given by Bob Smither. There have been two injuries in the current term since July 1. Back safety training has been completed; trench training will be next. Annual sexual harassment training has been put out to all employees to complete. Emergency action plans are being updated and will be distributed hopefully before next HRC meeting. AlertUs system is up and running and ready to put out alert messages to employees when needed. Kelly is doing annual safety inspections with each department and all locations. Bob continues to receive near miss reports. Bob is needing clarification on City Hall security wall – whether the primary purpose is for visitor management or does everyone (including employees), need to go through scanning. Plans are very close to being completed and will start working on a cost estimate.

7) Human Resources Director's Report.

Update given by Jan Fischer. For the upcoming Director's strategic planning meeting on Thursday and Friday, Human Resources number one item will be addressing personnel needs and putting people where they are needed. The City has a new Nationwide representative for employee 457 accounts, Andrew Fredrick; he has visited with us twice already since he took over our accounts.

8) Adjourn.

Motion to adjourn: Alderman Rick Castillon; Second: Alderman Kevin McConnell; Vote: 6 yes, 0 no.
Time Adjourned: 10:26 am.